

THE VILLAGE OF TEQUESTA

PIGGYBACKING CHECKLIST

Instructions: This form is to be completed for any purchase of goods, or contract for services where the Village will utilize a contract competitively bid by another governmental agency (i.e. "Piggyback").

Department: Water Utilities

Date: 6/23/2015

Item/Service	Provide Sodium Hypochlorite for the Water Plant
Vendor/Service Provider	Odyssey Manufacturing

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State Contract #

**Chapter 287, F.S.*

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Other Governmental Agency

If piggybacking a State Contract please stop here.

1	Name of Governmental Agency	City of West Palm Beach Contract #12816
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YES

NO

2	Is the contract current? Effective date: <u>06/18/2013</u> Expiration Date: <u>06/18/2016</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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3	Was item/service bid out in compliance with the Village's Purchasing Policies & Procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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4	Is the price that the Village will receive by piggybacking equal to the price obtained by the agency named above?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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5	Does the contract contain an assignability clause?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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6	If the answer to question # 5 is no, has the governmental agency given the Village permission to piggyback on the contract?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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7	Has the vendor/service given the Village permission to piggyback on the contract?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Department Head Signature

Date

6/25/15