

Village of Tequesta

Purchase Order Requisition

(Not a Purchase Order)

Date: 8/4/2015

Date Purchase Order is Req'd: 8/13/2015

Department: Public Works

Req. #:

*Revised November 14, 2011

Quotes Received: 2 (See Attached)

Vendors

Bids

Craftsman Unlimited, Inc. \$39,250.00

The Lazarus Group \$40,970.00

Recommended Vendor: Vendor #:

Craftsman Unlimited, Inc.

Address: 5437 Pointe Lane East

City: Jupiter

State & Zip: FL 33458

Comments:

Award Craftsman Unlimited, Inc. the project associated with connecting to the sanitary sewer system available

at the Tequesta Park Assessment Area. This connection is required by Oct. 1, 2015 per Florida State Law.

3 quotes were requested, the third party was unresponsive.

Manuf./						Available Balance
Item Description	Part#	Qty.	Unit Price	Total Cost	Account #	(Finance Use Only)
Connect to Sewer System		1	\$ 39,250.00	\$ 39,250.00	001-210 563.600	
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
				\$ -		
Total: \$				39,250.00		

Finance/Administrative Use Only:

The Department Director's / Designee's signature below certifies that (1) this purchase order requisition is complete and in compliance with the Village's Purchasing Policies and Procedures and (2) all procurement requirements have been satisfied.

Department Director / Designee Signature:

Date:

The Finance Department signature below certifies that (1) this requisition has been approved by an authorized Department Director / Designee, (2) that the correct account numbers have been used and (3) there is adequate funding in the accounts listed.

Finance Signature:

Date:

Village Manager Approval:

Date:

Village Council Approval:

Resolution #:

Date: