

## VILLAGE OF TEQUESTA

### MEMORANDUM



Village Clerk's Office

**TO:** Michael Couzzo, Village Manager

**CC:** Mayor and Council

**FROM:** Lori McWilliams, Village Clerk

**DATE:** October 21, 2015

**SUBJECT: AGREEMENT FOR VOTE PROCESSING EQUIPMENT AND ELECTION SERVICES BY AND BETWEEN THE SUPERVISOR OF ELECTIONS**

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The attached agreement with the Palm Beach County Supervisor of Elections Office (SOE) sets out the terms of the coordinated program including responsibilities of the municipality and responsibilities of the SOE and respective costs associated with the agreement. The estimated cost of the agreement is \$7,058. Important note: the agreement does not include petition costs, advertising costs, election assessment fees, poll worker payroll, or required resident mailings (due to polling location changes).

The above stated cost does not include a run-off election if needed.