Village of Teo		Date:	10/28/2015	
Purchase Order F	Date Purchase Order is Req'd: Department:		ASAP	
(Not a Purchase Order)			IT	
*Revised November 14, 2011			Req. #:	
Quotes Received: 1	(See Attached)	Recommended \	/endor:	Vendor #: 502
Vendors	Bids	CDW-G		2264
CDW-G \$31,515.30		Address: 230 N. Milwaukee Avenue		
SHI	\$32,517.00	City: Vernon Hills		
GovConnection \$32,760.00		State & Zip: Illinois 60061		
Comments:				
Recommended vendor based on the	e best of 3 quotes.			
Manuf./				Available Balance
Item Description Part#	Qty. Unit Price	Total Cost	Account #	(Finance Use Only)
OFFICE PRO PLUS 2016 79P-05582	90 \$ 350.17	\$ 31,515.30	See Attached	
		\$-		
		\$-		
		\$-		
		\$-		
		\$-		
		\$-		
		\$ -		
		\$-		
	Total:			•
		strative Use Only	/:	
The Department Director's / Designee's signatur Purchasing Policies and Procedures and (2) all p	e below certifies that (1) this purchase o	order requisition is com		Village's
Department Director / Designee Signa	Date: oved by an authorized Department Director / Designee, (2) that the			
Correct account numbers have been used and (3		-	Department Director / Designee,	(<i>z)</i> ulat ule
Einonoo Signoturo				
Finance Signature:			Date	
Village Manager Approval:	Date:			