



Comprehensive Analysis

Utilities Department

To: Michael Couzzo, Village Manager
From: Sam Heady, Deputy Director of Utilities
Date: 10/6/15

Subject: Down Hole Camera

I respectfully present the following memorandum to the Village Manager.

The Village Utility has asked three vendors for quotes for a Down Hole Camera. The camera is used to inspect and monitor the casings, infiltration, screen, gravel pack, encrustations, deterioration, perforation blockage or other physical damage of our Surficial Aquifer and the salt water monitoring wells.

This camera is a valuable instrument for our team to use as a condition assessment tool for preventative/predictive maintenance of our wells.

Coast Pump was the low bidder.

The cost for the camera is: \$5143



QUOTATION

7835 NW. 72nd Ave Medley, Fl. 33166

Phone: 305-751-5151

Fax: 305-889-1475

Date: 9/9/15

Page:

To: John Collings

Company: City of Tequesta

From: Dave Shaffer

Subject: Well VU Camera

QUOTE ACCEPTANCE

(AUTHORIZED SIGNATURE)

(PRINT AUTHORIZED NAME)

(DATE SIGNED & PO #)

Customer Supplied Information:

QTY.	DESCRIPTION	UNIT PRICE	Ext. Price
1	<p>Well Vu Camera Mdl. 300 FE</p> <p>On Screen Footage: in feet or meters, in 1/10th of a foot.</p> <p>Fish Eye Cameral: able to view side and down all in 1 picture, no longer needing to stop rotate or pan and tilt.</p> <p>Digital Video Command Center: containing 15" LCD color monitor in lid, a Digital video recorder that Records the record to a SD Memory chip for easy transfer To transfer to computer or email</p> <p>GPS Port Data: the attachment of any hand held GPS unit, to put longitude, latitude, time and date on the video making the video a legal document.</p> <p>Comes with custom built plywood padded shipping case to protect all of the components.</p>	<p>List 6325.00</p> <p>.....</p> <p>Sell 5143.00</p> <p>Plus tax if applicable.</p>	

- THIS QUOTED PRICE WILL REMAIN VALID FOR 30 DAYS.
- **BEFORE** ANY ORDER CAN BE PLACED, THIS QUOTATION MUST BE **SIGNED AND FAXED BACK** TO COAST PUMP.
- FREIGHT CHARGES AND SALES TAX (IF APPLICABLE) ARE NOT INCLUDED IN THE QUOTED PRICE.
- SPECIAL ORDERS ARE SUBJECT TO REVIEW BEFORE RETURN AUTHORIZATION.
- A RESTOCKING FEE AND FREIGHT CHARGES WILL BE CHARGED FOR ALL ITEMS RETURNED OR CANCELLED.

* THANK YOU FOR THE OPPORTUNITY TO QUOTE YOUR PROJECT *

Florida Waterlines, Inc.

EXPIRATION DATE 10/10/2015

TO John Collings
City of Tequesta

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
TH	Well Vu Camera				Due on receipt	

[illegible]**TOTAL DISCOUNT**

Quotation prepared by: TH

This is a quotation on the goods named, subject to the conditions noted below:
(Describe any conditions pertaining to these prices and any additional terms of the agreement.
You may want to include contingencies that will affect the quotation.)

To accept this quotation, sign here and return: _____

SUBTOTAL	\$	5,471.28
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SALES TAX	If Applicable
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TOTAL

THANK YOU FOR YOUR BUSINESS!

American Granby

(772)370-4364 Phone
(772)336-0407 Fax

DATE September 10, 2015
Quotation # 10023
Customer ID

To:
John Collings
City of Tequesta

Quotation valid until: October 10, 2015
Prepared by: Ed S

Comments or special instructions:

Description	AMOUNT
(1) Well Vu Model 300FE, well camera.	\$5,719.23
Plus any applicable sales Tax	
TOTAL	\$ 5,719.23

If you have any questions concerning this quotation, contact Name, Phone Number, E-mail

THANK YOU FOR YOUR BUSINESS!

ADDENDUM

Public Records: In accordance with Sec. 119.0701, *Florida Statutes*, the Contractor must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the work described in the Scope of Services. Upon request, the Contractor must provide the public with access to such records in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. Further, the Contractor shall ensure that any exempt or confidential records associated with this Agreement or associated with the performance of the work described in the Scope of Services are not disclosed except as authorized by law. Finally, the Contractor shall retain the records described in this paragraph throughout the performance of the work described in the Scope of Services, and at the conclusion of said work, transfer to the Village, at no cost to the Village, all such records in the possession of the Contractor and destroy any duplicates thereof. Records that are stored electronically must be transferred to the Village in a format that is compatible with the Village's information technology systems.

lieu of written agreements for classes of contractual services; revising terminology; creating s. 287.136, F.S.; requiring the Chief Financial Officer to perform audits of executed contract documents and to discuss such audits with the agency officials; requiring the agency head to respond to the audit; amending s. 287.076, F.S.; providing that Project Management Professionals training for personnel involved in managing outsourcings and negotiations is subject to annual appropriations; amending ss. 16.0155, 283.33, 394.457, 402.7305, 409.9132, 427.0135, 445.024, 627.311, 627.351, 765.5155, and 893.055, F.S.; conforming cross-references; providing effective dates.

Be It Enacted by the Legislature of the State of Florida:

Section 1. Section 119.0701, Florida Statutes, is created to read:

119.0701 Contracts; public records.—

(1) For purposes of this section, the term:

(a) “Contractor” means an individual, partnership, corporation, or business entity that enters into a contract for services with a public agency and is acting on behalf of the public agency as provided under s. 119.011(2).

(b) “Public agency” means a state, county, district, authority, or municipal officer, or department, division, board, bureau, commission, or other separate unit of government created or established by law.

(2) In addition to other contract requirements provided by law, each public agency contract for services must include a provision that requires the contractor to comply with public records laws, specifically to:

(a) Keep and maintain public records that ordinarily and necessarily would be required by the public agency in order to perform the service.

(b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.

(d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the public agency in a format that is compatible with the information technology systems of the public agency.

(3) If a contractor does not comply with a public records request, the public agency shall enforce the contract provisions in accordance with the contract.

Section 2. Section 215.971, Florida Statutes, is amended to read:

215.971 Agreements funded with federal or ~~and~~ state assistance.—

(1) ~~For~~ An agency agreement that provides state financial assistance to a recipient or subrecipient, as those terms are defined in s. 215.97, or that provides federal financial assistance to a subrecipient, as defined by applicable United States Office of Management and Budget circulars, must the agreement shall include all of the following:

(a)(1) A provision specifying a scope of work that clearly establishes the tasks that the recipient or subrecipient is required to perform; ~~and~~

(b)(2) A provision dividing the agreement into quantifiable units of deliverables that must be received and accepted in writing by the agency before payment. Each deliverable must be directly related to the scope of work and must specify the required minimum level of service to be performed and the criteria for evaluating the successful completion of each deliverable.

(c) A provision specifying the financial consequences that apply if the recipient or subrecipient fails to perform the minimum level of service required by the agreement. The provision can be excluded from the agreement only if financial consequences are prohibited by the federal agency awarding the grant. Funds refunded to a state agency from a recipient or subrecipient for failure to perform as required under the agreement may be expended only in direct support of the program from which the agreement originated.

(d) A provision specifying that a recipient or subrecipient of federal or state financial assistance may expend funds only for allowable costs resulting from obligations incurred during the specified agreement period.

(e) A provision specifying that any balance of unobligated funds which has been advanced or paid must be refunded to the state agency.

(f) A provision specifying that any funds paid in excess of the amount to which the recipient or subrecipient is entitled under the terms and conditions of the agreement must be refunded to the state agency.

(g) Any additional information required pursuant to s. 215.97.

(2) For each agreement funded with federal or state financial assistance, the state agency shall designate an employee to function as a grant manager who shall be responsible for enforcing performance of the agreement's terms and conditions and who shall serve as a liaison with the recipient or subrecipient.