



MEMORANDUM

DATE: AUGUST 21, 2017
TO: MICHAEL COUZZO, VILLAGE MANAGER
FROM: CHRIS QUIRK, FINANCE DIRECTOR
TATIANA RACANATI, ASSISTANT FINANCE DIRECTOR
RE: REQUEST TO SURPLUS CAPITAL ASSETS

As the result of Village wide capital assets inventory, please attached Exhibits from multiple departments requesting to surplus the assets that have no value, damaged and/or no longer in service, or being replaced.