

THE VILLAGE OF TEQUESTA
PIGGYBACKING CHECKLIST

Instructions: This form is to be completed for any purchase of goods, or contract for services where the Village will utilize a contract competitively bid by another governmental agency (i.e. "Piggyback").

***Revised April 19, 2017**

Department: WTP

Date: 12/21/2017

Item/Service	Water Plant Operations Services
Vendor/Service Provider	U.S. Water Services Corporation



State Contract # _____

**Chapter 287, F.S.*

Other Governmental Agency _____

YES

NO

1	Is the contract current? Effective date: 11/15/2017 11/14/2018	Expiration Date:	✓	
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If piggybacking a State Contract please stop here.

2	Other Governmental Agency	St. Johns County School District
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YES

NO

3	Was item/service bid out in compliance with the Village's Purchasing Policies & Procedures?	✓	
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4	Is the price that the Village will receive by piggybacking equal to the price obtained by the agency named above?	✓	
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5	Has the governmental agency given the Village permission to piggyback on the the contract?	✓	
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6	Has the vendor given the Village permission to piggyback on the contract?	✓	
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Department Head Signature

Date

12-22-17