

EX. B.

BID SUBMITTAL

This Page and all following pages comprise your original Bid Submittal package. Please also attach any additional information or documentation requested in this BID.

INSTRUCTIONS

Sealed Bids must be received on or before the due date and time (local time) at the office of the Village Clerk, Village of Tequesta, 345 Tequesta Drive, Tequesta Florida 33469. Normal Village business hours are 8:30 a.m. to 5:00 p.m., Monday through Friday, except holidays. All Bids will be publicly opened at Village Hall. Each Bid submitted to the Village Clerk shall have the following information clearly marked on the face of the envelope: Bidder's name, return address, BID number, due date for Bids, and the title of the Bid. Included in the envelope shall be a signed original of the Solicitation Summary, 2 Copies and one (1) electronic version of your Bid on CD or a thumb drive in a usable PDF format. If the Solicitation Summary is not included in the envelope as a hard copy, the Village may deem your Bid non-responsive. Bids must contain all information required to be included in the submittal, as described in this Solicitation.

RFP No. : 2018-03PW

Title: Mowing and Landscaping Services

Due Date and Time: Friday, August 10, 2018 @ 3:00pm

Terracon Services, Inc.

NAME OF BIDDER

SECTION 4
PRICING INFORMATION

4.1 PRICES AND RATES

The Bidder shall indicate in the spaces provided in Exhibit A, Pricing Schedule, the firm and fixed prices and rates offered to the Village for providing the goods and services described in this Solicitation. The prices must be clear and unambiguous. No ranges shall be entered into the Excel document.

Bidders shall submit the Pricing Information in an unmodified Excel format with the Bid Submittal. Failure to follow these instructions may result in your bid being rejected.

4.2 REQUIRED SUBMITTALS

The Bidder shall include copies of its certifications and any other relevant licenses or documentation with its Bid Submittal.

VILLAGE OF TEQUESTA									
Exhibit A - Pricing Schedule									
RFP 2018-03PW, Mowing and Landscaping Services									
Site No.	Site/ Location	MAP	N/A	C=COMPLEX M=Medians R=ROW	Yearly Cost to maintain turf, beds, shrubs, irrigation, small trees	Mulch Cost (Yearly)	Fertilization Yearly Cost - Sod, Trees and Shrubs (Based on 3 times per year)	Fertilization Yearly Cost -Palms (Based on 3 times per year)	Total Yearly Costs
GROUP A	COMMON AREAS, COMPLEX								
1	US HIGHWAY 1 BEACH RD TO TD BANK (EAST SIDE)	1		R	\$442.00	N/A	INCLUDED	INCLUDED	\$442.00
2	BEACH RD TO CATO'S BRIDGE (NORTH & SOUTH SIDES)	2		R	\$1,175.00	\$360.00	\$675.00	INCLUDED	\$2,210.00
3	BEACH RD SWALE (EAST OF BRIDGE) SOUTH SIDE	3		R	\$442.00	N/A	N/A	INCLUDED	\$442.00
4	BEACH RD CENTER ISLAND ONLY (EAST OF BRIDGE)	4		R	\$242.00	N/A	\$200.00	INCLUDED	\$442.00
5	COUNTRY CLUB DR AND TEQUESTA DR	5		R	\$367.00	N/A	\$75.00	N/A	\$442.00
6	COUNTRY CLUB DRIVE WEST SIDE ONLY	6		R	\$1,535.00	N/A	\$675.00	N/A	\$2,210.00
7	COUNTRY CLUB DRIVE NORTH ENTRANCE	7		R	\$1,935.00	\$100.00	\$100.00	\$75.00	\$2,210.00
8	TEQUESTA DRIVE POINT DRIVE TO EL PORTAL	8		R	\$9,900.00	\$200.00	\$325.00	\$75.00	\$10,500.00
9	SEABROOK RD (EAST &WEST) PINEVIEW RD - 483 SEABROOK	9		R	\$3,320.00	\$300.00	\$800.00	N/A	\$4,420.00
10	VILLAGE HALL AND PUBLIC SAFETY	10		C	\$13,100.00	\$800.00	\$800.00	\$600.00	\$15,300.00
11	TEQUESTA DRIVE GALLERY SQUARE (NORTH & SOUTH)	11		R	\$600.00	\$60.00	\$60.00	\$60.00	\$780.00
12	US HIGHWAY 1 & COUNTYLINE WELCOME SIGNAGE	12		R	\$360.00	\$40.00	\$45.00	N/A	\$445.00
GROUP B	MEDIANS								
13	TEQUESTA DR MEDIAN #1	13		M	\$3,112.00	\$300.00	\$300.00	\$45.00	\$3,757.00
14	TEQUESTA DR MEDIAN #2	14		M	\$1,328.00	\$75.00	\$100.00	N/A	\$1,503.00
15	TEQUESTA DR MEDIAN #3	15		M	\$2,406.00	\$300.00	\$300.00	INCLUDED	\$3,006.00
16	TEQUESTA DR MEDIAN #4	16		M	\$3,107.00	\$300.00	\$300.00	\$50.00	\$3,757.00
17	TEQUESTA DR MEDIAN #5	17		M	\$2,181.00	\$300.00	\$450.00	\$75.00	\$3,006.00
18	US HIGHWAY 1 (US 1) MEDIAN #1	18		M	\$3,489.00	\$400.00	\$200.00	N/A	\$4,089.00
19	US HIGHWAY 1 (US 1) MEDIAN #2	19		M	\$1,461.00	\$75.00	\$100.00	N/A	\$1,636.00
20	US HIGHWAY 1 (US 1) MEDIAN #3	20		M	\$283.00	\$66.00	\$60.00	N/A	\$409.00
21	US HIGHWAY 1 (US 1) MEDIAN #4	21		M	\$349.00	\$40.00	\$20.00	N/A	\$409.00
22	US HIGHWAY 1 (US 1) MEDIAN #5	22		M	\$1,461.00	\$75.00	\$100.00	N/A	\$1,636.00
23	US HIGHWAY 1 (US 1) MEDIAN #6	23		M	\$3,489.00	\$400.00	\$200.00	N/A	\$4,089.00
24	US HIGHWAY 1 (US 1) MEDIAN #7	24		M	\$3,489.00	\$400.00	\$200.00	N/A	\$4,089.00
									\$71,229.00
GROUP C	ALTERNATE ITEMS								
	ITEM	UNIT	COST						
25	Turf Mowing Yearly Cost (Based on 41 cuts per year)	Sq./FT	\$0.04	Per year					
26	Mulch cost	Cubic Yards	\$43.00	Per application					
27	Fertilization Yearly Cost - Sod, trees and shrubs (Based on 3 times per year)	Sq./Ft	\$0.01	Per application					
28	Fertilization Yearly Cost -Palms (Based on 2 times per year)	Per tree	\$4.50	Per application					
29	Alternate turf mowing cost (Based on 32 cuts per year)	Sq./Ft	\$0.06	Per year					
30	Alternate Fertilization Yearly Cost -Sod, trees and shrubs (Based on 2 times per year)	Sq./Ft	\$0.02	Per year					
31	Tree Trimming - Palms	Per tree	\$35.00	Per tree					
32	Tree Trimming - Hardwoods (Oaks)	Per tree	\$175.00	Per tree					
33	Pesticides Turf	Sq./Ft.	\$0.025	Per year					
34	Fire Ant Control	Sq./Ft.	\$0.025	80					
35	Labor Cost (Supervisor)	Hourly	\$50.00	Per hour					
36	Labor Cost (Laborer)	Hourly	\$35.00	Per hour					

[illegible]

SECTION 5
ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

List below the dates of issue for each addendum received in connection with this Solicitation:

Addendum #1, Dated 7/23/18 - map
Addendum #2, Dated _____
Addendum #3, Dated _____
Addendum #4, Dated _____
Addendum #5, Dated _____
Addendum #6, Dated _____
Addendum #7, Dated _____
Addendum #8, Dated _____
Addendum #9, Dated _____
Addendum #10, Dated _____

PART II:

☐

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS SOLICITATION

Terracore Services, Inc

FIRM NAME

Joseph Baglia
SIGNATURE

Joseph Baglia, VP
NAME AND TITLE

8/10/18
DATE

SECTION 6
BID SUBMITTAL SIGNATURE PAGE

By signing this Bid the Bidder certifies that it satisfies all legal requirements as an entity to do business with the Village, including all Conflict of Interest and Code of Ethics provisions.

Firm Name:

Terraron Services, Inc

Street Address:

18241 131st Trail N., Jupiter, FL 33478

Mailing Address (if different than Street Address):

PO Box 2766, Jupiter, FL 33418

Telephone Number(s): 561-743-1129

Fax Number(s): 561-743-1079

Email Address: joe@terraronservices.com

Federal Employer Identification Number: 105-07251108

Prompt Payment Terms: % days' net days

Signature: 
(SIGNATURE OF AUTHORIZED AGENT)

Print Name: Joseph Baglia

Title: Vice President

By signing this document, the Bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract/Agreement.

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF BIDDER TO BE BOUND BY THE TERMS OF ITS OFFER, FOR NOT LESS THAN 90 DAYS, AND THE BIDDER'S UNEQUIVOCAL OFFER TO BE BOUND BY THE TERMS AND CONDITIONS SET FORTH IN THIS INVITATION TO BID. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE, BY AN AUTHORIZED REPRESENTATIVE, SHALL RENDER THE BID NON-RESPONSIVE. THE VILLAGE MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY BID THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE BIDDER TO THE TERMS OF ITS OFFER.

SECTION 7
AFFIDAVITS, NOTICES

7.1 AFFIDAVITS

The forms listed below must be completed by an official having legal authorization to contractually bind the company or firm. Each signature represents a binding commitment upon the Bidder to provide the goods and/or services offered to the Village if the Bidder is determined to be the lowest responsive and responsible Bidder.

- a. Conflict of Interest Disclosure Form
- b. Notification of Public Entity Crimes Law
- c. Notification of Public Records Law
- d. Drug-Free Work Place
- e. Non-Collusion Affidavit

CONFLICT OF INTEREST DISCLOSURE FORM

The award of this contract is subject to the provisions of Chapter 112, Florida Statutes. All Bidders must disclose within their Bids: the name of any officer, director, or agent who is also an employee of the Village of Tequesta.

Furthermore, all Bidders must disclose the name of any Village employee who owns, directly, or indirectly, an interest of more than five percent (5%) in the Bidder's firm or any of its branches.

The purpose of this disclosure form is to give the Village the information needed to identify potential conflicts of interest for evaluation team members and other key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any Village duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

☒ To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other Cities, Counties, contracts, or property interest for this Bid.

☐ The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this Bid.

Acknowledged by:

Terraron Services, Inc.
Firm Name

Joseph Baglia
Signature

Joseph Baglia, VP
Name and Title (Print or Type)

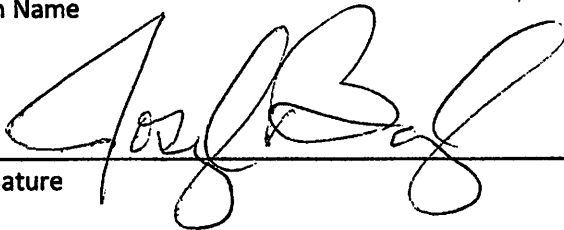
8/10/18
Date

NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases or real property to a public entity, may not be awarded or perform work as a contractor, supplier, sub-vendor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Terracon Services, Inc.
Firm Name


Signature

Joseph Baglia, VP
Name and Title (Print or Type)

8/10/18
Date

**Notification of Public Records Law Pertaining to Public Contracts and Requests for Contractor Records
Pursuant to Chapter 119, Florida Statutes**

Pursuant to Chapter 119, Florida Statutes, Contractor shall comply with the public records law by keeping and maintaining public records required by the Village of Tequesta in order to perform the service. Upon request from the Village of Tequesta custodian of public records, Contractor shall provide the Village of Tequesta with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law. Contractor shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract. Upon completion of the contract, Contractor shall transfer, at no cost, to the Village of Tequesta all public records in possession of the Contractor or keep and maintain public records required by the Village of Tequesta in order to perform the service. If the Contractor transfers all public records to the Village of Tequesta upon completion of the contract, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Village of Tequesta, upon request from the Village of Tequesta custodian of public records, in a format that is compatible with the information technology systems of the Village of Tequesta.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT OFFICE OF THE VILLAGE CLERK LOCATED AT 345 TEQUESTA DRIVE TEQUESTA FLORIDA 33469, PHONE NUMBER (561) 768-0443, EMAIL ADDRESS: LMCWILLIAMS@TEQUESTA.ORG

Acknowledged:

Terraron Services, Inc.
Firm Name

Joseph Baglia
Signature

Joseph Baglia, VP
Name and Title

8/10/18
Date

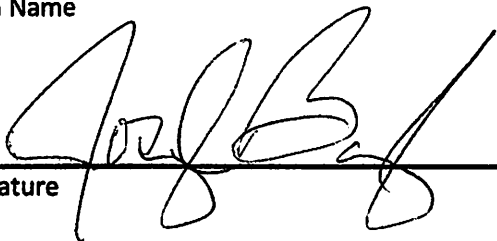
DRUG-FREE WORKPLACE

Terraron Services, Inc is a drug-free workplace and has
(Company Name)

a substance abuse policy in accordance with and pursuant to Section 440.102, Florida Statutes.

Acknowledged by:

Terraron Services, Inc
Firm Name


Signature

Joseph Baglia, VP
Name and Title

8/10/18
Date

NON-COLLUSION AFFIDAVIT

STATE OF FL
COUNTY OF Palm Beach

Before me, the undersigned authority, personally appeared Joseph Baglia, who,
after being by me first duly sworn, deposes and says of his/her personal knowledge that:

a. He/She is Vice President of Terracon Services, Inc., the Bidder
that has submitted a Bid to perform work for the following:

ITB No.: 2018-D3PW Title: Mowing and Landscape Services

b. He/She is fully informed respecting the preparation and contents of the attached Request for Bids,
and of all pertinent circumstances respecting such Solicitation.
Such Bid is genuine and is not a collusive or sham Bid.

c. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees,
or parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed,
directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in
connection with the Solicitation and contract for which the attached Bid has been submitted or to
refrain from proposing in connection with such Solicitation and contract, or has in any manner, directly
or indirectly, sought by agreement or collusion or communication or conference with any other Bidder,
firm, or person to fix the price or prices in the attached Bid or any other Bidder, or to fix any overhead,
profit, or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any
collusion, conspiracy, connivance, or unlawful agreement any advantage against the Village or any
person interested in the proposed contract.

d. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion,
conspiracy, connivance, or unlawful agreement on the part of the Bidder or any of its agents,
representatives, owners, employees, or parties in interest, including this affiant:

Joseph Baglia Signature

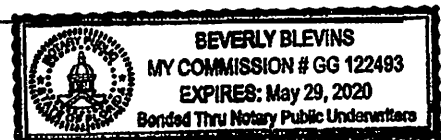
Subscribed and sworn to (or affirmed) before me this 8 day of August 2018, by

Joseph Baglia, who is personally known to me or who has produced

N/A as identification.

SEAL

Notary Signature Beverly Blevins
Notary Name: Beverly Blevins
Notary Public (State): Florida
My Commission No: _____
Expires on: _____



SECTION 10
SOLICITATION SUMMARY
The Village of Tequesta
345 Tequesta Drive
Tequesta Florida 33469

SOLICITATION SUMMARY

IMPORTANT NOTICE The information you provide on this page will be read aloud at the PUBLIC OPENING for this Solicitation. It is VERY IMPORTANT that the summary information you provide below is exactly the same information contained in your Bid. If subsequent to the opening of Bids, the Village determines that the information contained in the electronic version of your Bid is different from the information on this Solicitation Summary, the Village reserves the right to deem your Bid NON-RESPONSIVE, and remove your Bid from further evaluation and consideration for contract award.

BID INFORMATION

Bid Number: RPF# 2018-03PW

Title: Mowing and Landscaping Services

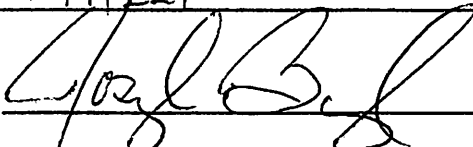
Due Date and Time: August 10, 2018, @ 3:00PM

Name of Bidder: Terraron Services, Inc

Address: 18241 131st Trail N, Jupiter, FL 33478

Contact Person: Joseph Baglia

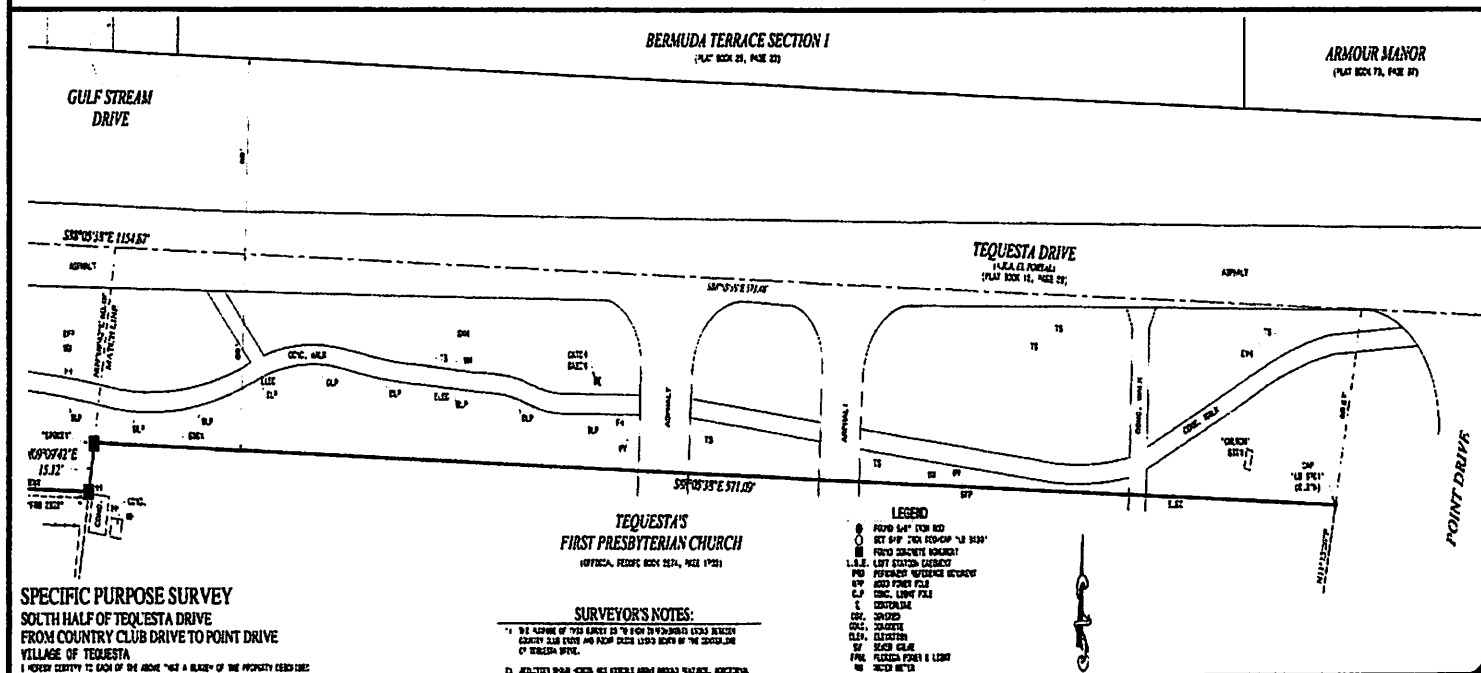
Total Bid Amount: \$ \$71,229.00

Authorized Signature: 

Date: 8/10/18

By signing and submitting this Solicitation Summary, the Bidder affirms that the information provided above is an exact and correct summary of the information contained in the electronic version of the Bidder's Bid to the Village of Tequesta

THIS SOLICITATION SUMMARY MUST BE SIGNED AND INCLUDED AS AN ORIGINAL HARDCOPY IN THE ENVELOPE CONTAINING YOUR BID.



THIS SLAVEY IS NOT TO BE USED WITH AN EXPOSED SUBJECT'S SEAL.

- 1) THE ALPINE OF THIS MOUNTAIN IS 10 FEET IN HEIGHTS LOCUS BETWEEN COUNTRY CLUB DRIVE AND NEW DICE LINDS NORTH OF THE CENTERLINE OF WINDMILL DRIVE.
- 2) ADJUTANT JOHN CHEN WAS KILLED ABOUT 1960-1962. RECEIVED A BRONZE STARLET IN CHINA FOR HIS DEED.
- 3) NO ONE PLANT IN CONCRETE ANTIPODE THERE IS EVIDENCE TO THE FACTS PROBABLY IN NEW HAWAII. JOHN AN UNUSUAL. RECORDED IN A HANDED, JOHN CHEN PROVE THIS RECORDS LIVES UP DEED.
- 4) MOUNTAIN JOHN HANDED AND JOHN JOHN (JOHN JOHN) THE WINDMILL IN TOWN'S DRIVE ALIVE CHEN DEED.

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Surveying and Mapping, Inc.
112 S. S. McGuire Ave.
Tampa, FL 33603
Phone: (813) 746-6004
FAX: (813) 746-6004

DATE: 1277, 228
SCALE: 1" = 23'
CRASH C#: 8-2
PROJECT: SCHWELT, SCHWELT
CART: 344
CRASHES: 18-064
WORK ORDER NO.: 18-0

RFP# 2018-03PW
Mowing and Landscaping Services
Site Walk Through

[illegible]



VILLAGE OF TEQUESTA

DATE 09/19/2017

BUILDING DEPARTMENT

345 Tequesta
Tequesta, Florida 33469-0273
(561) 768-0450 FAX (561) 768-0698

2017/2018 Local Business Tax Receipt

NO. BTR18-0189

Business Code: PMR01

BUSINESS

TERRACON SERVICES, INC
18241 131ST N TRL
JUPITER, FL 33478

THE FOLLOWING LICENSE(S) :

PROPERTY MAINTENANCE, REGIS.

PENALTY	\$0.00
TOTAL BILLED:	\$35.00
TOTAL PAID:	\$35.00

EXPIRES ➤ **Sep/30/2018**

(surrender of license shall not entitle licensee to
any refund)

MUST BE POSTED IN A CONSPICUOUS PLACE



ANNE M. GANNON
CONSTITUTIONAL TAX COLLECTOR
Serving Palm Beach County
Serving you.

P.O. Box 3353, West Palm Beach, FL 33402-3353
www.pbctax.com Tel: (561) 355-2264

****LOCATED AT****

18241 131ST TR N
JUPITER, FL 33478

TYPE OF BUSINESS	OWNER	CERTIFICATION #	RECEIPT #/DATE PAID	AMT PAID	BILL #
56-0029 LAWN & LANDSCAPE MAINTENANCE	BAGLIA JOSEPH		B18.498671 - 07/19/18	\$33.00	B40106555

This document is valid only when receipted by the Tax Collector's Office.

TERRACON SERVICES INC
TERRACON SERVICES INC
PO BOX 2766
JUPITER, FL 33468

B1 - 2242

STATE OF FLORIDA
PALM BEACH COUNTY
2018/2019 LOCAL BUSINESS TAX RECEIPT

LBTR Number: 200121789
EXPIRES: SEPTEMBER 30, 2019

This receipt grants the privilege of engaging in or managing any business profession or occupation within its jurisdiction and **MUST** be conspicuously displayed at the place of business and in such a manner as to be open to the view of the public.