




VILLAGE OF TEQUESTA
Building Department

MEMORANDUM

TO: Honorable Mayor Abby Brennan and Council Members
CC: Michael R. Couzzo, Jr., Village Manager
FROM: Jose Rodriguez, Director, Building Department
DATE: September 10, 2018
SUBJECT: Special Event Permit Application for Believe With Me – July 4, 2019 – 4 Mile Running Race (~800 Attendees)

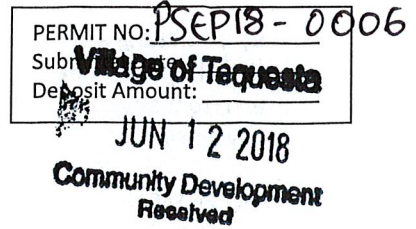


This is a Special Event application for an annual July 4, 2019 4 mile running race by Believe With Me, a registered Florida Not-For-Profit Corporation, signed by its Vice President, Lyette C. Reback, (see attached Special Event Permit Application), to take place at Constitution Park on Dover Rd. The event is to be held on Thursday, July 4, 2019 from 7:00 a.m. - 10:30 a.m. No alcohol will be served. Free food will be provided at the event, and water and Gatorade will be provided along the course route as well as within the Park to spectators and participants. The projected number of attendees for the event is 800. There will be 4 open tents set up at the event (i.e., without sides). The applicant has provided for nine (9) Police Officers to be present at the event and one (1) Police Supervisor.

The purpose of the event is to honor families of fallen soldiers and all proceeds will directly benefit families that have lost a loved one in the line of service. The applicant, Believe With me, has provided proof of General Liability and Umbrella Liability insurance (see Certificate of Liability Insurance, attached). The fee for the Special Event Application in the amount of \$100.00 has been paid by the applicant (see payment receipt No. 03592867, attached).



VILLAGE OF TEQUESTA
COMMUNITY DEVELOPMENT DEPARTMENT
345 Tequesta Drive
Tequesta, Florida 33469
Phone: (561) 768-0450 Fax: (561) 768-0698



SPECIAL EVENT PERMIT APPLICATION

Any Village resident, or any Village business holding a current Village business tax receipt pursuant to Chapter 70, Article II, is eligible to apply for and obtain a special event permit pursuant to Sec. 78-561. Any such resident or business that desires to conduct any type of special event within the Village must obtain a permit from the Village in order that the Village may adequately provide for the potential impacts created by the proposed event. A maximum of four (4) such permits shall be allowed per address or per business in any single calendar year. A special event that includes multiple addresses, for example within a shopping center, shall count as one event for each address captured by the special event permit.

"Special Event" is any outdoor activity, gathering or group of persons, vehicles or both, organized and having a common purpose, upon public or private property, which is likely to inhibit the usual flow of vehicular or pedestrian traffic, which is likely to create noise in excess of that typically associated with the areas upon which the event is to occur, or which is likely to preempt or restrict use of property typically accessible by the general public. Examples of Special Events include, but are not limited to block parties, parades, races or walks, grand opening events, charity fundraisers, and other similar events not specifically permitted by the Village's zoning ordinance. Special Events that are sponsored by the Village and held on Village property shall be exempt from the provisions of this section.

Written application must be submitted to the Village Community Development Department at least forty five (45) days prior to the date for which the Special Event is proposed; which application shall contain the following information:

DATE OF SALE/EVENT: July 4, 2019 HOURS: FROM: 7am TO: 10:30am

TYPE OF EVENT: 4 mile running race

LOCATION OF EVENT: Constitution Park, 4 mile run course

PROPERTY OWNER: Village of Tequesta (Attach written consent of property owner of record.)
Print Name

CONTACT INFORMATION:

SPONSOR or PERSON(S) RESPONSIBLE FOR EVENT: Lynette Reback / Believe With Me

EMAIL: Lynette@believewithme.com

MAILING ADDRESS: 11420 US Hwy 1 PMB 122
NPB, FL 33408

PHONE NO.: 561 236 2005

FAX NO.: _____

PROJECTED NUMBER OF ATTENDEES: 800 COUNCIL APPROVAL REQUIRED: (☒) YES () NO

- Any proposed Special Event whose attendance is contemplated to exceed 200 people in total shall require final approval by the Village Council which, after considering the recommendations of the Community Development Director, the Police Chief and the Village Manager, may approve the application, deny the application in whole or in part, or approve the application with conditions.

IS ALCOHOL BEING SERVED? () YES (☒) NO

- The service of alcoholic beverages at any Special Event shall require the issuance of the appropriate state alcoholic beverage permit, a copy of which must be provided to the Village in conjunction with the Special Event permit application.
- The Village may require the use of physical barriers to define and contain the outdoor area within which alcoholic beverages may be consumed and/or the use of security or off-duty law enforcement personnel at the Special Event.
- It is the applicant's responsibility to monitor for and prevent excessive as well as underage consumption of alcoholic beverages at all times.

INDEMNIFICATION:

- By submitting a complete application, the Special Event holder/applicant and property owner (if different) expressly agree that they shall indemnify, defend and hold the Village harmless from any and all damage to any real or personal property, and from any and all injury or death suffered by any person directly or indirectly related to attendance at or participation in any activity in conjunction with the Special Event, including the consumption of alcoholic beverages.

NON-PROFIT ENTERPRISES:

- The Village may issue non-profit permits to any person or organization for the conduct or operation of occasional sales and/or fundraising projects held by non-profit enterprises, either regularly or temporarily, when the applicant signs an affidavit that the applicant operates without private profit, for a civic, public, charitable, youth, service, educational, literary, fraternal, or religious purpose.
- A person making application under this section must comply with all rules and procedures for the granting of Special Event permits as set forth in this section. All persons operating under a non-profit permit shall operate their non-profit enterprise in compliance with this section and all other rules and regulations of the Village.

THE FOLLOWING ITEMS ARE REQUIRED TO BE SUBMITTED AT TIME OF APPLICATION:

- Proof of insurance in amounts acceptable to the Village for the type of event. The Village shall be named as an additional insured on all liability insurance.
- Expected traffic, fire-rescue, and utilities impact, if any, and proposed mitigation plans.
- Copy of all required state and county permits if event will be held on or utilize state and/or county-controlled property.
- A refundable deposit is required if the event is held on any Village property.
- Site Plan required with each application accompanied with drawing indicating layout for event.
- All sale sites shall be left in a clean and orderly manner upon completion of sale.
- Should the sale/event include the use of one or more tents, a \$35.00 Fire Inspection Fee, due at time of application, and a certificate of flame resistance is required for each tent. Inspection to be done on the first day of event.

SPECIAL EVENT FEES:

- Under 200 attendees: \$40.00.
- Over 200 attendees: \$100.00.

SIGNATURE OF HOLDER/APPLICANT: _____

Print Name

Signature

DATE: May 30, 2018

SIGNATURE OF PROPERTY OWNER: _____

Print Name

Signature

DATE: _____

RECOMMEND FOR APPROVAL:

COMMUNITY DEV. DIRECTOR: _____

DATE: 6/27/18

BUILDING DIRECTOR: _____

DATE: 8-23-18

POLICE CHIEF: _____

DATE: 8/9/18

FIRE CHIEF: _____

DATE: 8.5.18

PARKS/RECREATION: _____

DATE: 8/21/18

APPROVED BY:

VILLAGE MANAGER: _____

DATE: 9/12/18

Approval/Review Notes: See attached forms for detailed requested by Vendor.



Village of Tequesta

PUBLIC SAFETY

Special Event Form

Date of Request: 7/4/2019

Fire Dept. Contact: _____ Police Dept. Contact: _____

Contact Person(s): LYETTE REBACK

Telephone Number(s): 561-236-2005

Location of Event: CONSTITUTION PARK - 399 SEABROOK

Expected Number of Attendees: 800

Number of Tents at event: 4 Will Tents Contain Sides (must include flame resistance certification and \$35 fee per tent): yes ~~yes~~ no ☒

EMS Services Provided (does not have to be VOT EMS Services can be privately contracted):

☒ Yes: _____ No: _____ EMS Service Provider: VOT EMS

Police Detail Request: YES (see attached) _____

Brief Summary of Event: (can be typed or written with/out an attachment)

A 4 MILE RUNNING RACE HONORING FAMILIES OF
FALLEN SOLDIERS WHERE PROCEEDS (ALL) WILL
DIRECTLY BENEFIT FAMILIES THAT HAVE LOST A
LOVED ONE IN THE SERVICE OF OUR NATION'S
MILITARY.

Provide information (site plan, written description etc.) regarding ingress and egress:

ON FILE WITH APPLICATION.



TEQUESTA POLICE DEPARTMENT

357 Tequesta Drive
Tequesta, Florida 33469-0273
Phone: (561) 768-0500
Fax: (561) 768-0695



Christopher Elg
Chief of Police

APPLICATION FOR EXTRA-DUTY POLICE SERVICE

This application is required to engage the off-duty services of the requested number of Police Officers for public safety, health and welfare that are in addition to those generally provided to the public. It is understood that this is a NON-BINDING agreement. A minimum of Five (5) Days advance notice is requested prior to the service date. Payment for the service is required by CHECK OR MONEY ORDER made payable to the assigned officer(s).

**Three (3) hour minimum per detail.

Applicant: BELIEVE WITH ME, INC.
Address: 11420 US HWY 1 PMB 122 City: NORTH PALM BEACH
Phone: 561-236-2005 Business: _____
Number of Officers Required 5 Uniformed: Yes ☒ No ☐
Number of Days: 1 Date(s): JULY 4, 2019
Hours: 3 Starting Time: 6:15 AM Ending Time: 9:15 AM
Basic Services Requested: _____
Exact Location: CONSTITUTION PARK and Route
Estimated Attendance: 800 Alcohol Served: Yes ☐ No ☒
Other Comments or Requests: _____

DATE: 6/26/18 [Signature]
Applicant's Signature

CHARGES: 9 Officers X 3 Hours X \$ 40.00 (rate) = 1080
1 Supervisors X 3 Hours X \$ 40.00 (rate) = 120
Holiday Detail _____ Officers x _____ Hours X \$ 45.00 (rate) = _____

Total Amount Due for Service = \$ 1200.00

Approved By: [Signature] # 1134 Date: 8/9/18

\$1215
[Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/12/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mayes Insurance Group 1233 45th Street, A 1 West Palm Beach FL 33407		CONTACT NAME: Thomas Mayes PHONE (A/C, No, Ext): (561) 848-7110 FAX (A/C, No): (561) 840-9650 E-MAIL ADDRESS: tmayes@mayesinsurancegroup.com	
INSURED Believe With Me, Inc 11420 US HWY 1 PMV122 West Palm Beach FL 33408		INSURER(S) AFFORDING COVERAGE INSURER A: Covington Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	VBA523923 02	03/03/2019	03/03/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

FREEDOM 4 MILER- 7/4/2019

CERTIFICATE HOLDER**CANCELLATION**

Village of Tequesta Attn: Special Events 345 Tequesta Drive Tequesta FL 33409	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Thomas Mayes</i>
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Village of Tequesta

345 Tequesta Drive

Tequesta, FL 33469

Ph: (561) 768-0700

Fax:

RECEIPT NUMBER

03592867

Paid By

REBACK LYETTE

11420 US HIGHWAY 1

North Palm Beach, FL 33408

09/10/2018

Type	Record	Category	Description	Amount
Permit	PSEP18-0006	Standard Item	Special Event - Over 200 peopl	\$ 100.00

Total \$ 100.00

Cash

Check \$ 100.00

Credit

Transferred

Tendered \$ 100.00

Change \$ 0.00

To Overpayment \$ 0.00



2018 SPONSORSHIP REQUEST

Freedom 4 Miler | Tequesta, FL | July 4th 2019

Believe With Me

A 501(c)3 Non Profit Organization

Dedicated to Bringing Hope and Help to America's Gold Star Families

To Our Community and Businesses;

Believe With Me is a 501(c)3 non profit charitable organization that is dedicated to supporting America's Gold Star families. These families, who have lost a loved one in service to our nation's military, are serviced throughout the year through **Believe With Me** in an extensive project list that includes (but is not limited to):

An American Gold Star Christmas- in 2017 over 600 Gold Star Children who are orphans of the War on Terror were given Christmas gifts sponsored by thousands of grateful Americans. To date we have serviced over 2370 Gold Star family members.

An American Sweetheart- Hundreds of widows of war are given a Valentine's Day gift. This is a surprise for each widow and many respond saying it is the first Valentine's Day gift since the death of their loved one.

The House That Love Built- Believe With Me purchases, renovates, and fully furnishes a home for a family of a fallen soldier.

Believe With Me also generously supports Gold Star families needing financial assistance through their darkest times to meet as many needs as possible.

We are reaching out to you for donations and support towards **Believe With Me's Freedom Four Miler** which will take place July 4th, 2019 at 7:15AM in Tequesta, FL. All proceeds from the race will benefit Believe With Me's work in meeting the needs of our Gold Star families.

The *Freedom 4 Miler* will be a family friendly event that includes a 4 mile race distance for all ages through the scenic course of Tequesta's beautiful residential neighborhoods. *The Little Patriot's Mile* will be for children ages 8-12, and a *Tiny Cadets Dash* for the 7 and under age group. After the race, there will be food, music, local vendors and other activities in Constitution Park for everyone to enjoy. No donation is too small. Your sponsorship will be recognized at the event in several ways that have been mapped out in the sponsorship menu. We are grateful for your support and truly appreciate your consideration.

Sincerely,

Lynette Reback

Founder, Believe With Me

BelieveWithMe.com | lynette@believewithme.com | 561 236 2005



Believe With Me

A 501(c)3 non profit organization EIN#47-3192165

Dedicated to Bringing Hope and Help to America's Gold Star Families

To the Fire Department of Tequesta;

Believe With Me will be hosting a Freedom 4 Mile race through the scenic neighborhoods of Tequesta on Independence Day 2019. For the safety and security of our competitors and those attending the event, we humbly request the presence of a Fire Department Detail Crew on **July 4th, 2019 from 7am to 11am.**

Our event will raise funds for **Believe With Me** to continue providing Christmas gifts for children of fallen soldiers, Valentine's Day gifts for the widows of war, Mother's Day events for the mothers of soldiers who have given their lives in service to our nation, and homes for families that due to impossible grief have lost their housing. Our list of aid for our Gold Star families is extensive, and the need for this race to raise funds and awareness is key to moving forward in our agenda.

I sincerely thank each of you in the Fire Department for your service to our community, and it would be an honor and a joy to serve our Gold Star families alongside some of our communities finest servants.

Serving those who gave their all;

Lynette Reback

Founder, Believe With Me

BelieveWithMe.com



Believe With Me

A 501(c)3 non profit organization

Dedicated to Bringing Hope and Help to America's Gold Star Families

"In 2011, Billy and I lost our son, our business, and our home. The grief was overwhelming. It was even worse to think that we no longer owned a piece of the country that our son, Navy SEAL Aaron Vaughn, had given his life for. Lyette Reback and **Believe With Me** stepped in and not only helped us purchase a new home, but they renovated, furnished, and completely landscaped the entire property. With hundreds of volunteers, Lyette's passion for Gold Star families ignited a fire in the youth and university students who worked the job site, the veterans who came alongside and served with civilians working on the house, and our community was forever changed. I know that without a doubt, **Believe With Me** is an organization of upstanding character and values, driven to give generously to the families of the fallen. Our family was brought immense joy and healing from becoming homeowners again in the land of the free, because of the brave." *Karen Vaughn, Mother of Fallen SEAL Team VI member Aaron Vaughn.*

Our non profit organization, **Believe With Me**, is dedicated to bringing hope and help to America's Gold Star families. A Gold Star family is someone who has lost a loved one in the service of our nation's military. We serve America's families of the fallen in several ways throughout the year...



Since 2015:

An American Gold Star Christmas: We have given Christmas gifts to more than 1000 children of fallen soldiers.

An American Gold Star Mother's Day: We have given dozens of Gold Star Mothers a 5 star Beach Resort Retreat and hold yearly dinner events in their honor.

An American SweetHeart: We have given Valentine's Day gifts to hundreds of widows of war—many of whom responded by thanking us for the *first flowers they had received since the death of their spouse.*

The House That Love Built:

August 2016: We renovated, decorated, and restored the home of a fallen Army specialist's parents.

March 2017: We have purchased, renovated, and decorated the home of a fallen Navy Seal's parents who lost their son, business, and home in 2011.

I'm hoping that this letter tugs at your patriotic heart. I'm sure you, like me, recognize that our every opportunity and freedom come at the high cost of precious lives given on distant battlefields. Our safety and security is purchased with the loved ones of the families we serve, and *I hope you will **Believe With Me**.*

Believe With Me that we can make a difference in the life of our nation when we remember and honor these Gold Star families.

Here's a little bit of our news media coverage:

The Today Show:

<https://www.today.com/video/-sharekindness-how-gold-star-christmas-helps-children-of-fallen-soldiers-819870275759>

Fox and Friends:

http://video.foxnews.com/v/5261224298001/?playlist_id=930909787001#sp=show-clips

Between now and July 4th, we will be doing the following:

An American Gold Star Mother's Day Dinner: 4/28

Hosting 10-20 local Gold Star Mothers and one hundred civilians. The evening is filled with laughter and joy, meaning and gravity as we remember and honor the sons/daughters that have perished in the service of our nation's military and bless their mothers with beautiful gifts.

LemonAID: Memorial Day Weekend

150 LemonAID stands all across the country where children and families will be serving Lemonade and giving grateful Americans the opportunity to donate towards our next #TheHouseThatLoveBuilt.

Freedom 4 Miler:

July 4th we will be hosting a 4 mile run in Tequesta, Fl. Expected registration will be around 850 people. Participants from all across the country can also "run virtually." Last year we even had a couple dozen army guys in Afghanistan running! Each mile is named after a fallen soldier and at this year's race we are hoping to hand over the keys to a new home for one of our local Gold Star families who lost everything due to the grief following the death of their son.

Sincerely,

Lyette Reback
Founder, Believe With Me



Believe With Me COURSE MAP

FREEDOM 4 MILER | TEQUESTA, FL | JULY 4th 2019



Start near Constitution Park gate on Dover Road
Right on Tequesta Drive and over bridge
Through Tequesta Country Club gate and right on Yacht Club Place
Left on Palmetto Way
Right on Fairview East, around u-turn which switches to Fairview West
Right onto El Portal
Right onto Golfview Drive
Left onto Golf Place
Left onto River Drive
Veer right onto Point Circle and back on River Drive
Left onto El Portal to Tequesta Country Club gate
Straight onto Tequesta Drive and over bridge
Left onto Dover Rd. And to the start/finish area.
Distance: 4 miles

July 4th
BelieveWithMe.com's
FRIDAY



Constitution Park Tequesta, FL

Miles

ALL PROCEEDS benefit Families of Fallen Soldiers

July 4th 2019 Constitution Park 7:15am start

FREEDOM 4 MILE - LITTLE PATRIOT MILE - TINY CADET DASH

Beautiful 4 mile course

Timed race

Certified course

Finisher medals

Age group awards

VIP Charity slots with reserved parking, private restrooms, lounge and MORE!

Race Tek shirts for men and women (first 600 registrants)

Out of town? Run Virtually!

FUN FOR THE ENTIRE FAMILY

FOOD, MUSIC, AND SURPRISES!!

BelieveWithMe.com's
FREEDOM

4 *mile*

Benefiting Lyette Reback's charity

BelieveWithMe.com

"Bringing Hope and Help to America's Gold Star Families"





