

Village Of Tequesta

Parks & Recreation Department

Date: 9/28/18
To: Mike Couzzo, Village Manager
Cc: Debra A. Telfrin, Executive Assistant
From: Greg Corbitt, Director of Parks & Recreation
RE: Pride Enterprises

Please place the following customer application on the October 2018 Council Meeting Constant Agenda.

The following customer application from Pride Enterprises is for ordering picnic tables for Constitution Park.



Customer Application

Please complete, sign, and submit this form to: customerservice@pride-enterprises.org
Or fax to (813) 324-8758

Customer and Contact Information (Complete all fields below)

Company Name: Village of Tequesta
Billing Address: 345 Tequesta Dr.
City: Tequesta State: FL Zip: 33469
Shipping Address: 399 Seabrook Rd.
City: Tequesta State: FL Zip: 33469

Accounts Payable's Name: _____
Telephone: 561.768.0473 Facsimile: _____
Email Address: gcorbitt@Tequesta.org
Primary Purchaser's Name: Greg Corbitt
Email Address: gcorbitt@Tequesta.org

Customer Type (Select the type that best describes your company/agency)

☐ For-Profit ☒ Local/City Government ☐ State Government ☐ DC Employee
☐ Not-for-Profit ☐ County Government ☐ Federal Government ☐ PRIDE Employee
Type of Business: Parks & Recreation

Business Identification (If exempt, provide us with a copy of your company's State Sales Tax Certificate with this application to avoid delays)

FEID No.: 59-6044081 State Sales Tax ID No.: 85-8015833079C-7

Purchasing Details

Are purchase orders required? - If over \$10,000 - YES. ☐ Yes ☒ No
Will payments be made with Visa or MasterCard?† ☐ Yes ☒ No
Is this for resale? (If yes, provide DR-13 Certificate) ☐ Yes ☒ No
If for resale, will you be selling outside of Florida? ☐ Yes ☐ No

References‡

Trade Reference: <u>TD Bank</u> Address: <u>215 S. US Hwy 1</u> Account No.: _____ Terms: _____	Contact Name: <u>Robert Williams</u> Telephone: <u>561-352-2143</u> City: <u>Tequesta</u> State: <u>FL</u> Zip: _____ Average Monthly Purchases: _____
Trade Reference: <u>Advantage Bundling</u> Address: <u>2228 Page Road Ste 103</u> Account No.: _____ Terms: _____	Contact Name: _____ Telephone: <u>866-286-3546</u> City: <u>Durham</u> State: <u>NC</u> Zip: <u>27703</u> Average Monthly Purchases: _____
Trade Reference: <u>Test America</u> Address: <u>P.O. Box 122314</u> Account No.: _____ Terms: _____	Contact Name: _____ Telephone: _____ City: <u>Dallas</u> State: <u>TX</u> Zip: <u>75312</u> Average Monthly Purchases: _____
Bank Reference: <u>Rocky's Hardware</u> Address: <u>40 Island Pond Road</u> Account Number (Required): _____	Contact Name: _____ Telephone: _____ City: <u>Springfield</u> State: <u>MA</u> Zip: <u>01118</u>

My signature below authorizes the above bank to release to PRIDE Enterprises the information necessary to evaluate our application for credit purposes.

Payment is due 30 days from invoice date. The undersigned agrees that in the event of a dispute or collection efforts, the prevailing party shall be entitled to attorney fees and costs. In addition, the undersigned consents to venue and jurisdiction to be vested with the courts located in Hillsborough County, Florida.

Authorized Signature: [Signature] Print Name/Title: Michael R Courzo Date: 9.20.18
Village Manager

† For credit card orders, please contact Corporate A/R at (813) 324-8735/8739.

‡ Requests for credit limits over \$2,000 require three (3) trade and one (1) bank reference.

Internal Use Only

Requested By: _____

Credit Amount Requested: _____

Approved By: _____

PUBLIC RECORDS. In accordance with Sec. 119.0701, *Florida Statutes*, CONTRACTOR must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the work described in the Proposal or Bid. Upon request from the Village's custodian of public records, CONTRACTOR must provide the Village with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A CONTRACTOR who fails to provide the public records to the Village, or fails to make them available for inspection or copying, within a reasonable time may be subject to attorney's fees and costs pursuant to Sec. 119.0701, *Florida Statutes*, and other penalties under Sec. 119.10, *Florida Statutes*. Further, CONTRACTOR shall ensure that any exempt or confidential records associated with this Agreement or associated with the performance of the work described in the Proposal or Bid are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement if the CONTRACTOR does not transfer the records to the Village. Finally, upon completion of the Agreement, CONTRACTOR shall transfer, at no cost to the Village, all public records in possession of the CONTRACTOR, or keep and maintain public records required by the Village. If the CONTRACTOR transfers all public records to the Village upon completion of the Agreement, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the Agreement, the CONTRACTOR shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the VILLAGE, upon request from the Village's custodian of public records, in a format that is compatible with the Village's information technology systems.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE VILLAGE CLERK, RECORDS CUSTODIAN FOR THE VILLAGE, AT (561) 768-0685, OR AT lmckilliams@tequesta.org, OR AT 345 TEQUESTA DRIVE, TEQUESTA, FLORIDA 33469.

Palm Beach County Inspector General

Pursuant to Article XII of the Palm Beach County Charter, the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews, or investigations. All parties doing business with the Village shall fully cooperate with the inspector general in the exercise of the inspector general's functions, authority, and power. The inspector general has the power to take sworn statements, require the production of records, and to audit, monitor, investigate and inspect the activities of the Village, as well as contractors and lobbyists of the Village in order to detect, deter, prevent, and eradicate fraud, waste, mismanagement, misconduct, and abuses.