

Village of Tequesta

345 Tequesta Drive
Tequesta, FL 33469



561-768-0700
www.tequesta.org

Village Clerk's Office Memorandum

TO: Honorable Mayor and Village Council
THRU: James M. Weinand, Acting Village Manager
FROM: Lori McWilliams, MMC, Village Clerk
DATE: 1/15/19
SUBJECT: el Latino Semanal News Publication

The attached contract is for the local Spanish paper to run our "Polling Location Change" advertisement in their publication. It is a requirement of Florida law for all election advertisements to run in both English and Spanish and in a paper of general circulation. Attached advertisement will run on March 8, 2019.

Cost: \$168.00

Account: Village Clerk Election Account 001.120.534.301

el Latino

SEMANAL

"El Semanario Hispano
de mayor Circulación
en el Sur de la Florida"

4404 Georgia Avenue West Palm Beach, FL 33405 (561) 835-4913 Fax: (561) 832-2550

Company Name: The Village of Tequesta

Authorized by: Lori McWilliams, MMC

Street Address: 345 Tequesta Drive

City: Tequesta

Telephone: 561-768-0443

Contract Date: 2019-01-14

Sales Rep: Josi ½ R. Uzal

Account:

State: FL Zip Code: 33469

Fax: Email: lmcwilliams@tequesta.org

Insertion Order

Ad Name: Polling Location Change

Ad Size: Custom(3cols x 7in)

Colors: 0

Insertions: 1

Publish: Mar 8, 2019

Agreement / Contrato

Agreement

1. The Client has the right to change the art (or Ad) anytime that the Client needs to, during the Contract, and while the payment for the contract is in good standing.
2. The Client has the right to cancel the contract one week in advance and only in writing. And when the Client cancels, the Client agrees to pay retroactively the regular price of all Ads that have been published up to the date the contract is canceled.
3. All Ads will be automatically canceled for the week, if by Tuesday at 12 noon, El Latino hasn't received payment for that week.
4. After 90 days of no payment, all delinquent accounts will be sent to a Collections Office.

Contrato

1. El cliente tiene el derecho de cambiar el arte y el contenido de el aviso cuando lo necesite, durante el termino del contrato y mientras los pagos del mismo estén al día.
2. El cliente tiene el derecho de cancelar los avisos siempre y cuando avise una semana por adelantado y por escrito. Al cancelar el cliente esta de acuerdo en pagar retroactivamente el precio regular de todos los avisos que hayan sido publicados hasta el día de la cancelación.
3. Los anuncios serán cancelados en la semana corriente si para el martes a las 12 del medio día no han sido abonados. Se recomienda pagar los anuncios por adelantado.
4. Después de 90 días de retraso en el pago, la cuenta se entregara automáticamente a una agencia de cobro.

Invoice

Issues: 1947 - 1947, 1 weeks

Ad Size: Custom(3cols x 7in)

Cost per Ad: 168.00

+ Color (0): 0.00

x Insertions (1): 168.00

Subtotal: 168.00

Contract Total: 168.00

- Deposit: 0.00

Remaining balance: 168.00

Payment Type: Credit

Identification: Invoice

Acceptance

Client



The Village of Tequesta
Lori McWilliams, MMC

El Latino



VILLA DE TEQUESTA AVISO DE CAMBIO DE LUGAR DE

SE NOTIFICA que el siguiente precinto ha cambiado su lugar de votación. Este cambio estará vigente solo para las próximas Elecciones Municipales de la Villa de Tequesta que se llevarán a cabo el 12 de marzo, 2018, y el 26 de marzo, 2019 si una Elección de Desempate es necesaria.

Precincts 1112, 1116 and 1118

FORMER NAME AND ADDRESS

Tequesta Terrace
400 N. US Highway 1
Tequesta, FL 33469

NUEVO NOMBRE Y DIRECCION

Village of Tequesta
345 Tequesta Drive
Tequesta, FL 33469

Este aviso se envió por correo solo a los votantes designados para votar en Tequesta Terrace Assisted Living Facility. Por favor tome nota y recuerde vota el 12 de marzo, 2019 en la Villa de Tequesta en las Cámaras del Consejo.

Si tiene alguna pregunta o duda, puede comunicarse con la Secretaria de la Villa Lori McWilliams al (561) 768-0443 o con la Asistente de la Secretaria de la Villa Mary Ann Grieser al (561) 768-0445.

El Latino Semanal

Fecha de Publicación:

March 8, 2019

PUBLIC RECORDS. In accordance with Sec. 119.0701, *Florida Statutes*, CONTRACTOR must keep and maintain this Agreement and any other records associated therewith and that are associated with the performance of the work described in the Proposal or Bid. Upon request from the Village's custodian of public records, CONTRACTOR must provide the Village with copies of requested records, or allow such records to be inspected or copied, within a reasonable time in accordance with access and cost requirements of Chapter 119, *Florida Statutes*. A CONTRACTOR who fails to provide the public records to the Village, or fails to make them available for inspection or copying, within a reasonable time may be subject to attorney's fees and costs pursuant to Sec. 119.0701, *Florida Statutes*, and other penalties under Sec. 119.10, *Florida Statutes*. Further, CONTRACTOR shall ensure that any exempt or confidential records associated with this Agreement or associated with the performance of the work described in the Proposal or Bid are not disclosed except as authorized by law for the duration of the Agreement term, and following completion of the Agreement if the CONTRACTOR does not transfer the records to the Village. Finally, upon completion of the Agreement, CONTRACTOR shall transfer, at no cost to the Village, all public records in possession of the CONTRACTOR, or keep and maintain public records required by the Village. If the CONTRACTOR transfers all public records to the Village upon completion of the Agreement, the CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the CONTRACTOR keeps and maintains public records upon completion of the Agreement, the CONTRACTOR shall meet all applicable requirements for retaining public records. Records that are stored electronically must be provided to the VILLAGE, upon request from the Village's custodian of public records, in a format that is compatible with the Village's information technology systems.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE VILLAGE CLERK, RECORDS CUSTODIAN FOR THE VILLAGE, AT (561) 768-0685, OR AT lmckilliams@tequesta.org, OR AT 345 TEQUESTA DRIVE, TEQUESTA, FLORIDA 33469.

Palm Beach County Inspector General

Pursuant to Article XII of the Palm Beach County Charter, the Office of the Inspector General has jurisdiction to investigate municipal matters, review and audit municipal contracts and other transactions, and make reports and recommendations to municipal governing bodies based on such audits, reviews, or investigations. All parties doing business with the Village shall fully cooperate with the inspector general in the exercise of the inspector general's functions, authority, and power. The inspector general has the power to take sworn statements, require the production of records, and to audit, monitor, investigate and inspect the activities of the Village, as well as contractors and lobbyists of the Village in order to detect, deter, prevent, and eradicate fraud, waste, mismanagement, misconduct, and abuses.