



2019 Transportation Alternatives (TA) Program Overview

Palm Beach Transportation Planning Agency

The purpose of the Palm Beach Transportation Planning Agency's (TPA) Transportation Alternatives (TA) program is to help fund connected infrastructure for non-motorized users. Construction funding is typically provided three years out. Funding is available by Fiscal Year, starting July 1st of the previous calendar year.



FUNDING AVAILABILITY

Application Deadline:	March 1, 2019
Total Available Funding:	~\$3.1M/year
Grant Reimbursement Maximum:	\$1,000,000
Grant Reimbursement Minimum:	\$250,000

PROJECT ELIGIBILITY *Eligible projects are as follows:*

- Sidewalks
- Bicycle Infrastructure
- Pedestrian and Bicycle signals
- Traffic calming
- Lighting and other safety-related infrastructure
- Safe Routes to School for non-drivers, including safe routes to transit
- Safe Routes to School (infrastructure and non-infrastructure, including Safe Routes to School Coordinator)
- Conversion of abandoned railroad corridors to trails for non-motorized transportation users
- Recreation trails
- Boulevard & main street projects that promote economic revitalization and follow "complete streets" principles
- Historic Preservation
- Transit-Oriented development (TOD) infrastructure is also eligible and encouraged, if it includes one of the above project categories.

ELIGIBLE PROJECT SPONSORS

- Local governments
- Regional Transportation authorities
- Transit Agencies
- Natural Resource or Public Land Agencies
- School District, local education agencies, or schools
- Tribal governments
- Nonprofits are eligible to partner with any eligible entity, but are not eligible as direct grant recipients.



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PROGRAM GUIDELINES

- An applicant may submit a maximum of two (2) applications, but Palm Beach County may submit a maximum of six (6) applications. Only the highest ranking eligible project application will be included in the draft priority list. If funding permits, a second round of projects may be added to the priority list.
- An application must score a minimum of 25 out of 110 points in order to be eligible for Board approval on the Project Priority List.
- Applications are limited to a minimum request of \$250K and maximum funding amount of \$1M, inclusive of all project phases.
- Applications must be submitted online via the TPA website.
- Applications are to be submitted, reviewed and processed pursuant to the schedule.
- Applications must include all required documents listed in the Submittal Checklist.
- Applications will be scored and ranked via the scoring system derived from the goals, objectives and values in the Directions 2040 LRTP and described more specifically in the Scoring Criteria table.
- The TPA Board makes the final decision regarding inclusion of an application on the TPA Priority Projects List and may waive any of the above requirements.



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SCHEDULE	
Date	Activity and Deadline
December 13, 2018	Program Kick-off. TPA Board approves program.
December 14, 2018	Joint Applicant Workshop. FDOT and TPA staff to review application requirements, scoring criteria, and schedule and project implementation options. TPA Staff distributes the procedure and application process information to Palm Beach agencies, posts to website and opens the website submittal portal.
December 14, 2018 thru February 22, 2019	TPA and/or FDOT Staff Consultation. Applicants are encouraged to schedule an appointment to speak with TPA and FDOT representatives to discuss project specifics and clarify application requirements. Project Reviews by Applicant. Prior to application submittal, project applicants are encouraged to have qualified staff conduct field reviews to ensure that potential projects are “constructible” and require no right-of way acquisition.
March 1, 2019	Applications Due to TPA. Completed applications to be submitted by project applicants via TPA website no later than 5 pm.
March 1 – March 15, 2019	TPA Application Screening. TPA staff will screen applications for completeness and then determine a pre-eligibility ranking for those projects that appear to be eligible and “constructible”.
March 15, 2019	TPA Submits Project List and Tentative Ranking to FDOT. TPAs submit applications and a summary list of candidate projects with tentative project rankings to the Program Management Office for project feasibility assessment and eligibility determination.
April 3, 2019	Community letters of support due to TPA. Letters of support from community groups are needed for scoring projects.
April 4, 2019	Applicant Presentations to BTPAC and TPA Staff. BTPAC will rank projects according to committee priority.
May 3, 2019	Resolution of Support Due to TPA. Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.
May 24, 2019	FDOT D4 returns Eligibility Determinations. TPA shares eligibility issues with applicants and creates draft priority ranking for eligible projects.
July 1, 2019	Applicants to Resolve Outstanding Eligibility Issues. Applicants must submit modifications to application documents by 5 pm to be declared eligible.
July 10-11, 2019	Draft Priority List to Committees. TPA staff presents draft prioritized list of eligible applications to committees for review and input for TPA Board consideration.
July 18, 2019	Final Priority List to TPA Board. TPA Board approves final Priority Project List.
July 24, 2019	Submit Project Priorities to FDOT. The TPA submits an adopted list of finalized priority projects to the FDOT D4 Program Management Office and notifies sponsors of final priority rankings.



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SCORING CRITERIA *Highest Possible score is 110*

L RTP Value	L RTP Category	Criteria	Value	Scoring	Max
1 & 6	Safety, Security and Complete Streets	Project improves non-motorized safety by providing*: *separated bicycle lanes - 4 *10'+ shared-use pathways - 4 *8' pathways - 3 *buffered bike lanes - 4 *designated bike lanes - 2 *new sidewalks- 1		8 8 6 8 4 2	34
		Project improves safety and/or convenience for non-motorized users (i.e. provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs)		10	
		Improves safety in a location identified as a pedestrian and/or bicycle crash hot spot or corridor by the Palm Beach TPA's Pedestrian and Bicycle Safety Plan		10	
4	Maximize TPA Funds	Local Implementation via Local Agency Program (LAP) Agreement		5	5
		FDOT Implementation on State Highway System with Local Funding for design		3	
		FDOT Implementation with Local Funding for design		1	
		Applicant cancels a previously prioritized and funded project within the past 12 months		-5	
5	Equity	Median Household income within 1 mile of project vs PBC median income (\$55,277)	< 60% 60 - <80% 80% - <100%	5 3 1	5
		Traditionally underserved population percentage within 1 mile of project	>80% >60 - 80% >40% - 60% >20% - 40% 5-20%	5 4 3 2 1	5
7a	Local Support	Project has been tested as a pilot/pop-up with local funds		5	18
		Project is endorsed by members of benefit area (HOA, POA, local bike group, etc.)		5	
7b	Environmental	Project will have positive environmental impacts (ie. mitigation activity, pollution prevention & abatement, stormwater management, etc.)		5	
		Projects that promote alternative fuel modes of transportation.		3	
9	Non-motorized Connectors	Project improves non-motorized facilities at an interchange, bridge, or railroad crossing		6	15
		Project improves non-motorized connectivity by providing a direct link to facilities on PBC Thoroughfare Map or within 2 miles of a transit hub, or publicly-accessible historic, cultural, and natural areas		9	
10	Efficient Transit	Project improves access to a transit hub		10	10
	Proximity Benefit	Project is within 2 miles of a school		7	15
		Project is within 1 mile of a shopping center		5	
		Project is within 1 mile of a recreational center or park		3	

*Multiply length (up to 2 miles) by factor shown in value column

110



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HOW TO APPLY

1. Attend the TPA Funding Programs Workshop—December 14, 2018

Learn about project eligibility, Local Agency Program Certification, and have your specific questions answered by FDOT and TPA Staff. Workshop video available online at <http://www.PalmBeachTPA.org/ta>

2. Gather the required documents

Each project submittal requires an application, online form, and supporting documents. Missing or late documents may prohibit a project from being eligible. Ensure you have all the required documents on the Submittal Checklist, provided below.

3. Submit an application and online form

The application process requires the submittal of the application document with associated attachments and an online form. The website provides a link for uploading your documents. <http://www.PalmBeachTPA.org/ta>

4. Stay Updated

Check for updates on Project Evaluation, Prioritization, and Award Approval. The Submission Process and Timeline provides all important deadlines.

SUBMITTAL CHECKLIST

Please use the following checklist to ensure you are including all documents required to be submitted with your application:

- ☐ Application
- ☐ Location Map (Aerial)
- ☐ Typical Section (Existing and Proposed)
- ☐ Right-of-Way Ownership Verification (Plats, deeds, prescriptions, certified surveys and/or easements)
- ☐ Community letters of support (due April 3, 2019)
- ☐ Resolution of support from the facility owner(s) clearly indicating that the project may be constructed as proposed and a committing to fund ongoing operations and maintenance of the project – due within 60 days of application due date (May 3, 2019). Resolutions for projects to be administered by FDOT must also include language clearly stating the project “may be administered and constructed by FDOT on behalf of the (ROW owner).”
- ☐ Detailed Cost Estimate Spreadsheet (prepared and signed by a Professional Engineer from the Agency’s Engineering Office)
- ☐ Photograph of project location before construction
- ☐ Documentation of public outreach