



Memorandum

To: Honorable Mayor and Village Council

From: James M. Weinand, Acting Village Manager, Administration

Date: April 1, 2019

Subject: Stormwater Utility Rate Evaluation

During the March 4, 2019 workshop Tom Jensen from Kimley-Horn, our engineers of record, outlined three studies that the Village should undertake:

1. Storm Water Utility Rate Study
2. Update the Facilities Assessment Report
3. Update the Water Rate Study

The only study urgently needed is the Storm Water Utility Rate Study. The other two studies will be included in next year's budget.

In accordance with Chapter 74, Article IV Storm Water of the Village of Tequesta Code of Ordinances the Village shall adopt a storm water utility fee. This fee must be of sufficient levels to provide the necessary revenues to cover the costs of operations and maintenance, extension and replacement and debt service. This rate is required to be set at the July 11th Council Meeting for a timely submission to the County to be included on the tax bills as a non-ad-valorem assessment.

The Rate studies are very important to protect the Village and validate the fees being charged in case of a challenge.

As stated during this March meeting an appropriation from the Storm Water Fund balance is necessary to execute this document because this element was not anticipated in this year's budget. Attached is a Resolution for your consideration, which will appropriate \$48,350.00, the funds necessary to execute this Agreement. As of 09/30/2018 the unassigned fund balance in the Storm Water Utility Fund was \$1,142,870.19.

On behalf of the Village Manager and staff, this agenda item is submitted for your review and consideration. Your approval will authorize the Village Manager to execute any agreements and authorize the purchase of this item.